Westchester Library System 2023 Proposed Budget - Summary 2021-2023 Oct-2022

		Oct-2022	2022	2022	2022	0/ -1
		2021 Final	2022	2022	2023 Drawagad	% change over
		2021 Final	Adopted	Projected	Proposed	2022 Adopted
REVENUES:						
ieneral Library Aid		1,526,392	1,526,390	1,669,030	1,669,000	9.3%
upplemental Aid		202,912	202,950	219,857	219,850	8.3%
ocal Library Services revenue		256,063	275,300	299,304	299,300	8.7%
ocal Library Services pass-thru payments		(256,065)	(275,300)	(299,304)	(299,300)	8.7%
ocal Services Support Aid		209,414	189,900	206,655	206,650	8.8%
rants in Aid		440,000	0	7,084	0	
rants in Aid pass-thru payments		(365,000)	0	(7,084)	0	
Central Library Services Aid		345,729	345,760	375,554	375,550	8.6%
Vestchester County		1,050,600	1,050,600	1,218,696	1,797,100	71.1%
ederal Aid		938,845	155,000	365,514	165,000	6.5%
Nember Library Fees		2,820,800	2,763,500	2,764,910	2,698,000	-2.4%
pecial Events	1 [0	10,000	0	0	-100.0%
ontributions (Unrestricted)		771	1,000	1,510	0	-100.0%
vestments/Interest Income		2,531	4,000	5,111	5,000	25.0%
VEBS, Non-Resident Cards, Misc		8,930	7,900	9,550	2,500	-68.4%
Coordinated Outreach		153,309	153,300	187,888	187,850	22.5%
Correctional Facilities		38,433	38,400	39,867	39,650	3.3%
dult Literacy	 -	8,293	8,300	0	0	-100.0%
amily Literacy		12,900	12,900	0	0	-100.0%
Vestchester Seniors Out Speaking	 -	17,514	17,000	0	0	-100.09
Other revenues with Restrictions		264,676	158,500	309,773	173,000	9.1%
otal Revenues:		7,677,047	6,645,400	7,373,915	7,539,150	13.49
tai nevenues.		7,077,047	0,043,400	7,373,313	7,333,130	15.47
XPENSES:						
ersonnel						
alaries & Hourly Wages	- 	2,347,714	2,481,119	2,355,300	2,677,078	7.9%
nployee Benefits		993,145	1,079,781	865,612	1,134,842	5.1%
etiree Health Benefits		 				
	 -	269,615	260,000	276,709	276,000	6.2%
ubtotal Personnel	 -	3,610,474	3,820,900	3,497,621	4,087,920	7.0%
ther Than Personnel						
		42.220	40.050	40.057	F1 200	2.20
ofessional Fees		43,238	49,650	40,957	51,300	3.3%
quipment		386,706	138,000	91,041	200,400	45.2%
ibrary Materials		752,235	691,450	705,814	710,420	2.7%
ent & Utilities		332,274	361,200	358,135	355,870	-1.5%
Repairs & Maintenance		406,210	511,500	425,042	560,400	9.6%
Supplies		20,184	41,850	31,057	71,550	71.0%
Telephone & Internet		414,792	438,000	432,114	475,140	8.5%
Printing & Postage		68,855	59,500	98,574	148,900	150.3%
Bibliographic Fees		79,256	80,500	80,274	89,500	11.29
Professional Development		2,247	92,610	42,134	102,800	11.09
ravel, Conferences & Meetings		2,053	34,440	24,955	54,400	58.09
Memberships		15,834	21,700	23,401	27,500	26.79
Contractual Services		295,682	356,800	443,737	395,300	10.89
Delivery Service		423,702	429,000	489,787	451,000	5.19
Special Events		0	10,000	0	0	-100.09
nsurance		25,658	32,000	32,343	35,000	9.49
Miscellaneous	 	6,641	24,200	7,073	32,500	34.39
Subtotal Other Than Personnel	 -	3,275,567	3,372,400	3,326,438	3,761,980	11.69
	 -	2,2,3,30,	2,372,400	2,020,430	5,7 52,500	11.07
TOTAL	EXPENSES	6,886,041	7,193,300	6,824,059	7,849,900	9.19
- 3	 	,,	,,	, , , , , , , ,	, = , = =	2,2,
Revenue before Depreciation	 	791,006	(547,900)	549,856	(310,750)	
t		,,,,,,,	.= ,===1	,3	,==,==,	
From Temp. Restd. Assets	 	118,507	6,500		132,575	
From Reserves	 -	110,507	541,400		178,175	-67.19
	 		371,400		170,173	-07.17
epreciation & Non-Cash Activity	 	204,368	144,250	169,316	176,000	22.09
	 -	20 1,300	111,230	100,010	1,0,000	22.07
TOTAL EXPENSES with De	preciation	7,090,409	7,337,550	6,993,375	8,025,900	
		.,,,	1,227,333	-,,	_,,	
Revenue		705,145	(144,250)	380,540	(176,000)	
			,,-55/	220,545	(=: 0,000)	

Westchester Library System 2023 Proposed Budget - Detail Oct-2022

2023 PROPOSED BUDGET BY DEPARTMENT								Information	
Revenues	<u>Admin</u>	Development	Cataloging	<u>Delivery</u>	<u>Outreach</u>	Training	ccs	<u>Technology</u>	<u>TOTAL</u>
General Library Aid	1,367,850	160,000	97,400	0	43,750	0	0	0	1,669,000
Supplemental Aid	0	0	99,070	40,170	9,035	71,575	0	0	219,850
Local Library Services revenue	299,300	0	0	0	0	0	0	0	299,300
Local Library Services payments	(299,300)	0	0	0	0	0	0	0	(299,300)
Local Services Support Aid	0	0	102,765	0	103,885	0	0	0	206,650
Central Library Services Aid	362,550	0	0	0	0	13,000	0	0	375,550
Westchester County	525,000	0	157,100	470,350	338,845	0	245,805	60,000	1,797,100
Federal Aid	0	0	0	0	0	0	0	165,000	165,000
Member Library Fees	298,000	0	0	0	0	0	0	2,400,000	2,698,000
Special Events	0	0	0	0	0	0	0	0	0
Contributions (unrestricted)	0	0	0	0	0	0	0	0	0
Investments/Interest Income	4,250	0	0	0	0	0	0	750	5,000
WEBS, Non-Resident Cards, Misc	2,500	0	0	0	0	0	0	0	2,500
Coordinated Outreach	0	0	0	0	187,850	0	0	0	187,850
Correctional Facilities	0	0	0	0	39,650	0	0	0	39,650
Adult Literacy	0	0	0	0	0	0	0	0	0
Family Literacy	0	0	0	0	0	0	0	0	0
Westchester Seniors Out Speaking	0	0	0	0	0	0	0	0	0
Other revenues with Restrictions	20,000	76,500	0	0	41,500	35,000	0	0	173,000
Total Revenues:	2,580,150	236,500	456,335	510,520	764,515	119,575	245,805	2,625,750	7,539,150
								Information	
<u>Expenses</u>	<u>Admin</u>	<u>Development</u>	Cataloging	<u>Delivery</u>	<u>Outreach</u>	Training	ccs	Technology	<u>TOTAL</u>
Personnel:									
Salaries	770,377	104,985	217,227	31,254	262,858	20,836	88,374	795,805	2,291,717
Hourly Wages	117,053	0	48,079	0	158,983	27	25,066	36,154	385,361
Employee Benefits	373,190	38,135	102,754	8,996	183,908	5,937	40,520	381,401	1,134,842
Retiree Health Benefits	276,000	0	0	0	0	0	0	0	276,000
Subtotal Personnel	1,536,620	143,120	368,060	40,250	605,749	26,800	153,960	1,213,360	4,087,920
Other Than Personnel Services (OTPS)									
Professional Fees	30,500	0	0	0	1,000	0	0	19,800	51,300
Equipment	35,900	2,000	10,000	0	16,000	0	4,000	132,500	200,400
Library Materials	660,550	0	0	0	39,870	0	0	10,000	710,420
Rent & Utilities	79,400	12,810	21,710	16,350	37,350	34,800	13,950	139,500	355,870
Repairs & Maintenance	56,100	1,000	0	0	4,500	0	0	498,800	560,400
Supplies	38,000	300	750	3,000	13,500	0	5,000	11,000	71,550
Telephone & Internet	16,580	1,220	4,880	0	10,980	0	2,440	439,040	475,140
Printing & Postage	90,500	1,000	4,880	0	51,100	0	1,000	5,300	148,900
Bibliographic Fees	0	0	56,000	0	33,500	0	0	0	89,500
Professional Development	12,750	0	0	0	10,550	58,000	500	21,000	102,800
Travel, Conferences & Meetings	19,000	1,000	4,000	0	5,000	0	400	25,000	54,400
Memberships	17,500	750	4,000	0	7,500	0	250	1,500	27,500
Contractual Services	50,000	730	1,000	0	108,800	0	68,500	167,000	395,300
Delivery Service	0	0	0	451,000	0	0	08,300	0	451,000
Special Events	0	0	0	431,000	0	0	0	0	431,000
		0	0	0	0	0	0		
Insurance	19,000		0			0		16,000	35,000
Miscellaneous	8,000	20.090		470.350	2,000		06.040	22,500	32,500
Subtotal OTPS:	1,133,780	20,080	98,340	470,350	341,650	92,800	96,040	1,508,940	3,761,980
TOTAL EXPENSES	2,670,400	163,200	466,400	510,600	947,400	119,600	250,000	2,722,300	7,849,900
% of overall budget(before depreciation)	34.0%	2.1%	5.9%	6.5%	12.1%	1.5%	3.2%	34.7%	100.0%
NET REVENUE before Depreciation	(90,250)	73,300	(10,065)	(80)	(182,885)	(25)	(4,195)	(96,550)	(310,750)
From Temp. Restd. Assets	0 250	(73.300)	10.005	0	132,575	0	0	0	132,575
From Reserves	90,250	(73,300)	10,065	80	50,310	0	0	151,000	178,175
Depreciation	25,000	0	0	0	0	110.000	350,000	151,000	176,000
TOTAL EXPENSES with Depreciation	2,695,400	163,200	466,400	510,600	947,400	119,600	250,000	2,873,300	8,025,900
Net Revenue	(25,000)	0	0	0	0	(25)	(4,195)	(247,550)	(176,000)

Westchester Library System 2023 Proposed Budget - Notes Oct-2022

REVENUE

#	Budget Item	GENERAL NOTES	2023 BUDGET NOTES
R-1	General Library Aid	Formula aid provided by NYS to WLS in support of services provided to member libraries	Unrestricted monies which may be budgeted for any services provided by WLS. Assumes flat NYS funding over 2022 actual allocations. All State aid figures do not reconcile with audited financial statements and are structured for budgetary comparison.
R-2	Supplemental Aid	Same as General Library Aid	Same as General Library Aid.
R-3	Local Library Services Aid	Direct formula aid to assist individual public libraries in the system	Monies are sent to WLS for distribution to the individual libraries Assumes flat NYS funding over 2022 actual allocations.
R-4	Local Library Services payments	Formula aid distributed to member libraries	Monies sent to WLS are passed through to individual libraries. Allocations are set by the NYS Division of Library Development.
R-5	Local Services Support Aid	Same as General Library Aid	Same as General Library Aid.
R-6	Grants in Aid	Additional aid from NYS to WLS and Member Libraries	Funding in this category could be for both WLS and as pass-through to
and R-7			member libraries. While there is always a possibility of additional aid, the 2023 budget assumes that none will be received.
R-8	Central Library Aid/Book Aid	Funding to support expenditures for adult non-fiction and foreign language materials	Budget is based on recommendations from the PLDA Central Library/eResources committee. Assumes flat NYS funding over 2022 actual allocations.
R-9	Westchester County Aid	Allocation from Westchester County for programs and services, based on a Statement of Work submitted by WLS	Aid is used to provide career & educational counseling services for adults, consumer education on health and related services for those who are 60+ years of age, cataloging and interlibrary loan, delivery service and electronic content.
R-10	Federal Aid	Any grants or aid received from the Federal Government or subawards of Federal funding. Includes eRate, IMLS or legislative funding.	WLS currently receives reimbursement on 56% of eligible expenses for eRate. 2021 actuals include PPP, Project HOPE and NY Cares which is not included in the 2022 or 2023. 2022 Projections also ARPA funding.
R-11	Member Library Fees	The figure in this line represents revenue in two departments, IT and Administration. Revenue in IT is driven by services agreed to in the IT Service Level Agreements. Revenue in Administration is to support group purchases of e-content.	Revenue is projected to be 2.4% less than budgeted in 2022. These figuers are driven by the selections of services in the IT Service Level Agreements. The amount collected for group purchases of e-content (\$298,000) is assumed to be flat over the 2022 budget.
R-12	Special Events	Monies raised from special events held by WLS	Assumes there will be no special events held in 2023.
R-13	Contributions (unrestricted)	Monies raised by Development which may be used for any WLS services	
R-14	Investments/Interest income	Monies earned on as interest from bank accounts and returns on investments.	
R-15	WEBS, Non-resident Cards, Misc	Monies raised for Career Counseling Services, purchase of WLS library cards from non-residents, miscellaneous income	
R-16	Coordinated Outreach	Aid provided to library systems to provide services directly and through member libraries to New Yorkers who are most in need and who often are not regular library users	Family literacy, adult literacy, re-entry services for formerly incarcerated individuals, Vision Labs accessibility services, Senior Law Day (legal & financial workshops for older adults and caregivers) Assumes flat NYS funding over 2022 actual allocations.
R-17	Correctional Facilities	Aid to support libraries for offenders residing in NYS and Westchester County correctional facilities	Support for library services at correctional facilities including interlibrary loan, and purchase of library materials. Assumes flat NYS funding over 2022 actual allocations.
R-18	Adult Literacy	Funding to support services to improve adult literacy on the job and in the home	This funding has been eliminated as a separate program in 2022 and is now included as part of Coordinated Outreach funding from NYS.

Funding to provide family literacy services to children and their

Bank Fees; Contingency

R-19 Family Literacy

Westchester Library System Generated: 10/14/2022

This funding has been eliminated as a separate program in 2022 and is now

	,,	parents/caregivers	included as part of Coordinated Outreach funding from NYS.
R-20	Westchester Seniors Out Speaking	Funding to provide education & counseling services addressing Medicare and related benefits	This program was elimintated in 2022.
R-21	Other Revenues with Restrictions	Monies raised by Development for specific WLS programs	
EXPEN	<u>SES</u>		
#	Budget Item	GENERAL NOTES	2023 BUDGET NOTES
E-1	Salaries & Hourly Wages	Salaries and hourly wages paid to WLS-employed individuals	See separate illustration of FTE comparison 2022 vs 2023
E-2	Benefits	(For Active Staff): Social Security & Medicare (employer portion) health insurance, worker's compensation, disability, life insurance, vision insurance, dental insurance, pension	18% increase in health insurance, 3% increase in dental and vision insurance, 5% increase in life insurance, pension costs equal to approx. 12% of salaries
E-3	Retiree Health Benefits	Health insurance for retirees	
E-4	Professional Fees:	Audit & Legal fees; Payroll Processing Fees, Recruitment Fees	
E-5	Equipment	Furniture, computer equipment, equipment rental, copier lease, network hardware	This line includes computer equipment for most WLS staff to create a more mobile-enable working environement as well as network and computer hardware to support the member libraries.
E-6	Library Materials	Books, audio books, e-format materials, periodicals, DVDs/videos, databases	Budget is primarily for audio books, e-format materials and databases.
E-7	Rent & Utilities	Rent, utilities, real estate taxes, office cleaning, maintenance	
E-8	Repairs & Maintenance	Computer maintenance, equipment maintenance, software & software maintenance	Maintenance support for Evergreen, mobile printing, PC reservations help desk, thin client management, VMware (virtualization software), help desk software, back-up system, security software, Windows 10/Office 365
E-9	Supplies	Office & computer supplies, WLS-identified clothing	
E-10	Telephone & Internet	Telephones & internet connections	Internet circuits for all libraries, phone lines and cellular telephones. This also includes cellular phones for all WLS staff to create a more moble-enabled work environment.
E-11	Printing & Postage	Postage, express mail, printing, publicity	
E-12	Bibliographic Fees	Fees to Online Computer Library Center (OCLC), the bibliographic utility	
		that provides shared cataloging records and an automated system for	
		requesting interlibrary loans from participating libraries world-wide	
E-13	Professional development	Training & professional development, trustee activities	
E-14	Travel, Conferences & Meetings	Travel, registration and related expenses for staff representation at professional conferences and meetings	ALA, PLA, NYLA, technology conferences
E-15	Memberships	Institutional membership in professional organizations	Includes memberships in Metro (RRR), Empire Library Delivery to support ILL shipping and receiving with outside institutions, ALA, NYLA, WCA and professional organization memberships for staff.
E-16	Contractual Services	Services rendered under a formal contract/letter of agreement by outside persons, consultants or contractors	Network admin, co-location, WEBS counselors New Rochelle Library's Broadband Technology project, annual actuarial study
E-17	Delivery Service	Transportation of library materials to & from member libraries	Reflects new contract pricing taking effect on 1/1/2023
E-18	Special Events	WLS-sponsored events and fundraising activities	No event is planned for 2023.
E-19	Insurance	Liability and automobile insurance, Directors & Officers insurance	·
E-20	Miscellaneous	Automotive Supplies, maintenance & repairs; Miscellaneous expenses;	

Westchester Library System 2022 Proposed Budget - Headcount: 2022 vs 2023

Generated: 10/14/2022

Oct-2022

Department	2022 Budget	2023 Budget	NOTES for 2023 personnel
Administration	7.45	9.85	3 FTE added to support county-funded digital equity project. 0.6 FTE elmintaed through atrition 0.5 FTE training staff moved from IT 0.5 correction in total from 2022
Fundraising	1.00	1.00	No changes
Cataloging	3.00	4.00	0.5 FTE moved from Outreach 0.5 FTE PT Cataloger added
Delivery	0.15	0.15	Admin time from Exec. Dir.
Outreach	6.80	6.00	WSOS positions removed 0.5 FTE moved to Cataloging PT FTE adjusted due to additional hours
Training	0.10	0.10	Admin time from Exec. Dir.
Career Coaching Services	1.20	1.50	Shared support role replaced with a dedicated PT position
Information Technology	11.45	10.80	0.5 FTE training staff move to Admin 0.15 FTE shared support role eliminated
TOTALS	31.15	33.40	

Admin

2023 PROPOSED BUDGET BY DEPARTMENT	2021	2022	2023
Revenues	<u>Actual</u>	<u>Budget</u>	Proposed
General Library Aid	1,316,662	1,240,610	1,367,850
Supplemental Aid		0	0
Local Library Services revenue	256,063	275,300	299,300
Local Library Services payments	(256,065)	(275,300)	(299,300)
Local Services Support Aid	157,514	138,000	0
Grants in Aid	415,000	0	0
Grants in Aid payments	(365,000)	0	0
Central Library Aid	279,848	271,878	362,550
Central Library Book Aid	65,881	65,882	0
Westchester County	43,100	0	525,000
Federal Aid	630,192	0	0
Member Library Fees	297,964	298,000	298,000
Special Events	0	0	0
Contributions (unrestricted)		0	0
Investments/Interest Income	1,797	4,000	4,250
WEBS, Non-Resident Cards, Misc	1,824	2,000	2,500
Coordinated Outreach	0	0	0
Correctional Facilities	0	0	0
Adult Literacy	0	0	0
Family Literacy	0	0	0
Westchester Seniors Out Speaking	0	0	0
Other revenues with Restrictions	175,693	20,000	20,000
Total Revenues:	3,020,473	2,040,370	2,580,150

2021	2022	2023
<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	60,000
168,449	155,000	165,000
2,521,765	2,465,500	2,400,000
0	0	0
0	0	0
734	0	750
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
2,690,948	2,620,500	2,625,750

IT

<u>Expenses</u>	<u>Admin</u>	<u>Admin</u>	<u>Admin</u>
Personnel:			
Salaries	699,349	742,940	770,377
Hourly Wages	26,160	10,000	117,053
Employee Benefits	430,458	331,140	373,190
Retiree Health Benefits	269,615	260,000	276,000
Subtotal Personnel	1,425,582	1,344,080	1,536,620
Other Than Personnel Services (OTPS)			
Professional Fees	23,786	26,900	30,500
Equipment	145,416	20,500	35,900
Library Materials	730,393	635,800	660,550
Rent & Utilities	48,652	82,300	79,400
Repairs & Maintenance	16,841	16,600	56,100
Supplies	10,963	15,800	38,000
Telephone & Internet	40,372	0	16,580
Printing & Postage	20,358	16,000	90,500
Bibliographic Fees	0	0	0
Professional Development	1,894	5,000	12,750
Travel, Conferences & Meetings	1,718	8,990	19,000
Memberships	11,976	13,000	17,500
Contractual Services	46,521	70,000	50,000
Delivery Service	3,135	0	0
Special Events	0	0	0
Insurance	12,414	16,000	19,000
Miscellaneous	226	2,500	8,000
Subtotal OTPS:	1,114,665	929,390	1,133,780
TOTAL EXPENSES	2,540,247	2,273,470	2,670,400
% of overall budget(before depreciation)			
NET REVENUE before Depreciation	480,226	(233,100)	(90,250)
Prv. Yr. Temp. Restd. Assets to be released			0
From Reserves			90,250
Depreciation	15,447	14,250	25,000
TOTAL EXPENSES with Depreciation	2,555,694	2,287,720	2,695,400
Net Revenue	464,779	(247,350)	(25,000)

<u>IT</u>	<u>IT</u>	<u>IT</u>
734,045	815,302	795,805
20,212	36,126	36,154
290,878	426,143	381,401
230,878	420,143	381,401
1,045,135	1,277,571	1,213,360
1,043,133	1,2,7,3,1	1,213,300
17,100	22,050	19,800
230,198	115,000	132,500
400	10,000	10,000
138,949	141,000	139,500
385,654	490,000	498,800
3,677	11,000	11,000
203,738	438,000	439,040
132	5,300	5,300
0	0	0
437	21,000	21,000
336	20,000	25,000
0	2,000	1,500
162,041	190,000	167,000
0	0	0
0	0	0
10,520	11,000	16,000
2,490	21,500	22,500
1,155,672	1,497,850	1,508,940
2,200,807	2,775,421	2,722,300
490,141	(154,921)	(96,550)
0	0	0
0	0	0
188,921	130,000	151,000
2,389,728	2,905,421	2,873,300
301,220	(284,921)	(247,550)

Outreach

Career Coaching Services

Training

2023 PROPOSED BUDGET BY DEPARTMENT	2021	2022	2023
Revenues	<u>Actual</u>	<u>Budget</u>	Proposed
General Library Aid	5,300	36,700	43,750
Supplemental Aid		35,600	9,035
Local Library Services revenue		0	0
Local Library Services payments		0	0
Local Services Support Aid	8,650	0	103,885
Grants in Aid	25,000	0	0
Central Library Aid		0	0
Westchester County	300,000	299,500	338,845
Federal Aid	140,204	0	0
Member Library Fees		0	0
Special Events		0	0
Contributions (unrestricted)		0	0
Investments/Interest Income		0	0
WEBS, Non-Resident Cards, Misc		0	0
Coordinated Outreach	153,309	153,300	187,850
Correctional Facilities	38,433	38,400	39,650
Adult Literacy	8,293	8,300	0
Family Literacy		0	0
Westchester Seniors Out Speaking	17,514	17,000	0
Other revenues with Restrictions	53,159	10,000	41,500
Total Revenues:	749,862	598,800	764,515

2021	2022	2023
<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>
30,812	35,400	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
132,500	185,000	245,805
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
163,312	220,400	245,805

8				
2021	2022	2023		
<u>Actual</u>	<u>Budget</u>	Proposed		
29,700	28,000	0		
0	0	71,575		
0	0	0		
0	0	0		
43,250	50,300	0		
0	0	0		
0	8,000	13,000		
0	0	0		
0	0	0		
0	0	0		
0	0	0		
0	0	0		
0	0	0		
0	0	0		
0	0	0		
0	0	0		
0	0	0		
0	0	0		
0	0	0		
16,850	34,000	35,000		
89,800	120,300	119,575		

Expenses	Outreach	Outreach	Outreach
Personnel:			
Salaries	300,109	252,701	262,858
Hourly Wages	141,008	152,202	158,983
Employee Benefits	92,608	139,197	183,908
Retiree Health Benefits	0	0	0
Subtotal Personnel	533,725	544,100	605,749
Other Than Personnel Services (OTPS)			
Professional Fees	2,188	700	1,000
Equipment	11,092	2,500	16,000
Library Materials	10,857	27,250	39,870
Rent & Utilities	41,660	37,100	37,350
Repairs & Maintenance	2,886	3,400	4,500
Supplies	721	2,500	13,500
Telephone & Internet	2,233	0	10,980
Printing & Postage	48,250	31,300	51,100
Bibliographic Fees	10,178	25,500	33,500
Professional Development	275	5,500	10,550
Travel, Conferences & Meetings	0	1,250	5,000
Memberships	1,973	5,100	7,500
Contractual Services	35,208	48,300	108,800
Delivery Service	0	0	0
Special Events	0	0	0
Insurance	2,724	2,000	0
Miscellaneous	3,853	0	2,000
Subtotal OTPS:	174,098	192,400	341,650
TOTAL EXPENSES	707,823	736,500	947,400
% of overall budget(before depreciation)		10.2%	12.1%
NET REVENUE before Depreciation	42,039	(137,700)	(182,885)
Prv. Yr. Temp. Restd. Assets to be released			132,575
From Reserves			50,310
Depreciation			0
TOTAL EXPENSES with Depreciation	707,823	736,500	947,400
Net Revenue	42,039	(137,700)	(132,575

ccs	ccs	ccs
		<u> </u>
62,972	107,599	88,374
0	0	25,066
33,482	47,561	40,520
0	0	0
96,454	155,160	153,960
164	0	0
0	0	4,000
0	0	0
14,461	13,900	13,950
0	0	0
56	5,000	5,000
0	1,000	2,440
4	0	1,000
0	0	0
0	100	500
0	400	400
0	0	250
50,938	47,500	68,500
0	0	0
0	0	0
0	3,000	0
0	0	0
65,623	70,900	96,040
162,077	226,060	250,000
	3.1%	3.2%
1,235	(5,660)	(4,195)
		0
		0
		0
162,077	226,060	250,000
1,235	(5,660)	(4,195)

Training	Training	Training
21,539	20,229	20,836
0	0	27
6,063	5,811	5,937
0	0	0
27,602	26,040	26,800
0	0	0
0	0	0
0	0	0
36,120	34,600	34,800
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
18,950	59,810	58,000
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
55,070	94,410	92,800
82,672	120,450	119,600
	1.7%	1.5%
7,128	(150)	(25)
		0
		0
		0
82,672	120,450	119,600
7,128	(150)	(25)

Cataloging Delivery Development

2023 PROPOSED BUDGET BY DEPARTMENT	2021	2022	2023
Revenues	<u>Actual</u>	Budget	Proposed
General Library Aid	262,400	101,650	97,400
Supplemental Aid	0	167,350	99,070
Local Library Services revenue	0	0	0
Local Library Services payments	0	0	0
Local Services Support Aid	0	0	102,765
Grants in Aid	0	0	0
Central Library Aid	0	0	0
Westchester County	115,000	100,100	157,100
Federal Aid	0	0	0
Member Library Fees	0	0	0
Special Events	0	0	0
Contributions (unrestricted)	0	0	0
Investments/Interest Income	0	0	0
WEBS, Non-Resident Cards, Misc	1,071	0	0
Coordinated Outreach	0	0	0
Correctional Facilities	0	0	0
Adult Literacy	0	0	0
Family Literacy	0	0	0
Westchester Seniors Out Speaking	0	0	0
Other revenues with Restrictions	0	0	0
Total Revenues:	378,471	369,100	456,335

2021	2022	2023
<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>
24,800	24,400	0
0	0	40,170
0	0	0
0	0	0
0	1,600	0
0	0	0
0	0	0
460,000	466,000	470,350
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
484,800	492,000	510,520

200000				
2021	2022	2023		
<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>		
59,630	59,630	160,000		
0	0	0		
0	0	0		
0	0	0		
0	0	0		
0	0	0		
0	0	0		
0	0	0		
0	0	0		
0	0	0		
0	10,000	0		
771	1,000	0		
0	0	0		
615	0	0		
0	0	0		
0	0	0		
0	0	0		
0	0	0		
0	0	0		
15,754	90,000	76,500		
76,770	160,630	236,500		

Expenses	Cataloging	Cataloging	Cataloging
Personnel:			
Salaries	184,886	211,749	217,227
Hourly Wages	24,209	0	48,079
Employee Benefits	95,559	85,851	102,754
Retiree Health Benefits	0	0	0
Subtotal Personnel	304,654	297,600	368,060
Other Than Personnel Services (OTPS)			
Professional Fees	0	0	0
Equipment	0	0	10,000
Library Materials	0	500	0
Rent & Utilities	22,547	21,600	21,710
Repairs & Maintenance	0	0	0
Supplies	227	750	750
Telephone & Internet	0	0	4,880
Printing & Postage	16	0	0
Bibliographic Fees	69,078	55,000	56,000
Professional Development	25	0	0
Travel, Conferences & Meetings	0	3,000	4,000
Memberships	1,721	1,000	0
Contractual Services	174	1,000	1,000
Delivery Service	0	0	0
Special Events	0	0	0
Insurance	0	0	0
Miscellaneous	0	200	0
Subtotal OTPS:	93,788	83,050	98,340
TOTAL EXPENSES	398,442	380,650	466,400
% of overall budget(before depreciation)		5.3%	#NAME?
NET REVENUE before Depreciation	(19,971)	(11,550)	(10,065)
Prv. Yr. Temp. Restd. Assets to be released			0
From Reserves			10,065
Depreciation			0
TOTAL EXPENSES with Depreciation	398,442	380,650	466,400
Net Revenue	(19,971)	(11,550)	0

Delivery	Delivery	<u>Delivery</u>
31,615	30,345	31,254
0	0	0
8,803	8,755	8,996
0	0	0
40,418	39,100	40,250
0	0	0
0	0	0
0	0	0
16,579	17,900	16,350
0	0	0
4,508	6,000	3,000
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
420,567	429,000	451,000
0	0	0
0	0	0
0	0	0
441,654	452,900	470,350
482,072	492,000	510,600
	6.8%	6.5%
2,728	0	(80)
		0
		80
		0
482,072	492,000	510,600
2,728	0	0

<u>Development</u>	<u>Development</u>	<u>Development</u>
101,611	101,927	104,985
0	0	0
35,294	35,323	38,135
0	0	0
136,905	137,250	143,120
0	0	0
0	0	2,000
0	0	0
13,306	12,800	12,810
828	1,500	1,000
32	300	300
0	0	1,220
96	1,000	1,000
0	0	0
665	1,200	0
0	800	1,000
165	600	750
0	0	0
0	0	0
0	10,000	0
0	0	0
72	0	0
15,164	28,200	20,080
152,069	165,450	163,200
	2.3%	2.1%
(75,299)	(4,820)	73,300
		0
		(73,300)
		0
152,069	165,450	163,200
(75,299)	(4,820)	0