

WLS Board Executive Committee Meeting
Tuesday, February 8, 2022
Virtual Meeting held on Zoom

In Attendance:

Karen Zevin (District 1): President
Francis Okelo (District 14): Vice President
Andrea Zuckerman Bober (District 10): Secretary
Edris Scherer (District 4): Treasurer
Terry Kirchner, WLS Executive Director

The meeting started at 6:18 PM.

Board President Karen Zevin provided a brief overview of the purpose of the Executive Committee meetings:

- To ensure a continuity and consistency of board leadership in the absence of the president; and,
- To enhance communication among and information sharing with all WLS trustees.

Ms. Zevin led a discussion on options available for providing an open comments opportunity for the public. Several factors were identified as key to ensuring that the WLS Board meeting can run smoothly without public interruptions while still allowing an opportunity for public comments:

- Acknowledge that there will be an opportunity for public comments.
- Clearly express that the opportunity for public comments will occur at the end of the meeting.
- Indicate that there is a maximum time limit that will be set for each individual wishing to make a public comment. The time limit can be determined at each meeting and will be consistently observed for all individuals making a public comment.
- Remind the public that the board will listen to, but not respond to, the comments.
- Should the Zoom platform be used in future meetings, the Chat feature will be turned off to limit the opportunity for “side conversations” to occur.

There has been a good response to the committee sign up request made by Ms. Zevin at the last board meeting. Ms. Zevin will follow up with a couple of the trustees to confirm their interest in committee assignments.

Topics for future discussion with the committees this year include:

- Creating a calendar of anticipated meeting dates (at a minimum on a quarterly basis),
- Having board members serve as the committee’s secretary for taking minutes (possibly on a rotating basis), and
- Adding the committee minutes to the board packets to allow for better information sharing.

WLS Executive Director Terry Kirchner provided a brief overview of WLS staff activities related to the Mount Vernon Public Library's 2020 annual report, registration application review and the anticipated maintenance of effort notification from the Division of Library Development (DLD).

The meeting adjourned at 7:26 PM

Meeting notes submitted by Terry Kirchner